

**Agenda**  
**Town Website Committee**  
**October 27, 2010**  
**Town Hall**

7:30 PM open meeting

- Approve Minutes of August 25, 2010 (No formal meeting 9/22)
- Discuss changes to Open Meeting Law – collect signed forms
- Discuss trail of cable/web notice as a way for people to submit electronic forms.
- Discuss expansion of electronic forms to the Conservation Commission's desire to receive electronic forms:
  - o Signature
  - o Payment
  - o Attachments
- Review status of plan to prepare a Highlights Report of the town website usage using Google Analytics Analysis – Bob Ogden
- Review plan to meet with a local Communication Consultant to discuss developing a prototype Community News program that is video-based (video on demand and cable
- Review impact of Town Hall Internet access moving to FIOS
- Review plans to post a sample State Election ballot on the web and report results.
- Discuss role of new Town Clerk
- Discuss issues with Calendar notices.